cooperative governance

Department:
Cooperative Governance
REPUBLIC OF SOUTH AFRICA

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Reference No: *MIS/02/20/21*

TO: MIG PROVINCIAL MIG MANAGERS

MIG RECEIVING MUNICIPALITIES

MIG NATIONAL PROVINCIAL MANAGERS

MIG-MIS SYSTEM ENHANCEMENTS – JANUARY 2021

Municipal Infrastructure Grant Management Information System (MIG-MIS) was developed by the National Department of Co-operative Governance for MIG programme and project management tool in support of the MIG Framework.

The MIG-MIS system allows municipalities to report against the lifecycle of projects being implemented under the MIG Programme and not only for the purposes of project registration and lifecycle, and for programme expenditure reporting. Reporting on financial and non-financial areas by the municipalities against their MIG allocation is critical to determine whether the MIG is achieving its intended objectives and outcomes.

MIG-MIS system has been enhanced with the following enhancements items to cater MIG-MIS user community needs and ensure that the system is audit compliant. MIG-MIS enhancements list link is available on MIG-MIS Home page for user's convenience.

MIG-MIS Enhancements Line Feature Description	Project process achievements and implementation
Adding of Form ID column (to be available by default) at the expense table to make Expenditure reporting easier in Fund Administration Module	The form Type and ID is displayed in the expense table (Grid) e.g. MIG6-123456 - Completed and implemented.
Addition of new Project Categories options to MIG1 section 3.2. (New, Upgrade, Rehab and Repair)	Upgrade and Repair added to the Project Categories list on MIG 1 - completed and implemented.
MIG-MIS Password settings changes	Modifications required in the MIG-MIS to align the user password settings to DCOG user policy standards. The following changes were made: a. Changed the minimum password length to 8 characters b. Changed the password age to 30 days (1 month) c. The system will force the user to change the password after initial user logon

MIG-MIS Enhancements Line Feature Description	Project process achievements and implementation
	d. The system will force the user to change the password when the user password has expired.
Online PMU Business Plan Template upload TAB / Facility addition	The PMU Business Template upload facility is completed, implemented and ready for online upload, submission, and approval at all workflow processes (Municipality, PPMU and National).
MIG 1 inclusion for specialised vehicles project category such as Waste Management, Compactor trucks etc. Addition of Specialised vehicle project type and related information on section 6 to cater for all Specialised vehicles	The addition of the Specialised Vehicle project type is completed and implemented on MIG-MIS system.
PPM Delegation functionalities in Fund Administration Module	The PPM delegation functionality to enable the Provincial Manager to delegate his/her duties for expenditure sign-off is completed and implemented.
CFO Delegation functionalities on Fund Administration	The CFO delegation functionality must enable the CFO to delegate his/her duties for expenditure sign-off at municipal level is completed and implemented.
Retention column to be renamed / re-defined to avoid confusion; Payment for work done in MIG 8 to be exclusive of retention per expense and Retention column to be used to capture RETENTION VAT exclusively (as the system will calculate VAT FOR ALL EXPENSES / costs) - to achieve 100% expenditure reporting in alignment with the DoRA and National Treasury.	Outstanding Retention which was previously captured and held on MIG8 dating 30 June 2019 backwards to be reported on MIG 10 as RETENTION Backlogs as a matter of Urgency to comply with DCoG request and cut-off date of 31st January 2021. -MIG 10 will in future be de-linked its financial dependencies on Fund Administration Module after retention backlogs eradication project process is completed by ALL MIG receiving municipalities for MIG 10 to only serve as Portfolio of Evidence for RETENTION through municipal institutional arrangements. Possible de-link implementation date: (01 July 2021)

Municipalities are encouraged to indicate and source support required through MIG-MIS Call Centre Support (Faranani IT Services: Service Provider for MIG-MIS system administration and Call Centre support) and DCoG's MIG-MIS Administration Unit.

Please do not hesitate to contact Mr Kgashane Pilusa at 012 395 4704 / 082 696 8055 if you require more information or assistance. e-mail or written correspondence to kgashanep@cogta.gov.za

Kind regards,

Mr Werner Heydenreich
Director: Municipal Infrastructure Policy, Stakeholder and Sector Collaboration
Date: 25 January 2021